

## WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

Board of Education  
Regular Meeting Minutes  
June 20, 2016 6:00 P.M.

### Call to Order:

Board President Mark Knuth called the meeting to order at 6:00 p.m. in the Board Room, District Administration Office, Farley, Iowa, with a moment of silence and reading of District Mission and Core Values.

### Roll Call:

Present were President Mark Knuth, Vice-President Chad Vaske, Board members John Lembezeder, Jessica Pape, Mark Tilson, and Superintendent Rick Colpitts.

### Approval of Agenda:

Motion by Tilson, second by Lembezeder to approve the agenda as published. Motion passed 5-0.

### Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

### Approval of Minutes and Bills:

1. Minutes of May 9, 2016 regular and May 23, 2016 special meetings. Motion by Pape, second by Vaske to approve the minutes as presented. Motion passed 5-0.
2. Bills and Claims for the month of May. Motion by Tilson, second by Lembezeder to approve the bills for May as presented. Motion passed 5-0.

### Reports:

1. Principals' Reports: Girls' Track 4x200 relay team, Celine Rickels, Anne Ryan, Annie Meyer and Rachel Trumm, Class 2A State Champions; David Trumm won Stars Over Iowa in agribusiness; ACT prep class success; Principal Greg VanderLugt thanked Booster Clubs, CARE Foundation and all volunteers; CHS recognized by *US News and World Report* as one of the nation's best high schools, receiving a bronze ranking; DES PTO sponsoring pool party free to DES students Friday 6:30-8:30 p.m.; summer school started today and runs through August 4; Lori Messer awarded Teacher of the Month, sponsored by Anderson-Weber, for her assistance to student with eye injury; Principal Dan Butler wrapping up at FES and passing the torch to Sheila Schmidt; Principals Dan Butler and Dave Hoeger endured lock-up for MDA fundraiser; painting and cleaning underway at WDHS; WDHS football field re-crowned, thank you to all volunteers for donation of time, labor and materials; Cece Zangara and students returned from successful camping trip to Michigan.
2. Superintendent's Report: Mr. Colpitts reported the following: 1) Superintendent Colpitts and Director of Instruction Kelly Simon successfully completed a day of sub teaching at the third grade level for Lisa Ludwig, winner of the personal day giveaway drawing; 2) New WD logo and website release coming up in July; 3) CES construction project underway; 4) End of school year golf outing and staff awards banquet a success; 5) Productive administrative retreat to acclimate new administrators with current team members.
3. 2016-17 Professional Development Plan: Director of Instruction Kelly Simon presented the Board an overview of 2016-17 professional development plans to authentically engage teachers including: distributed leadership structure, offer choice and voice, focus on a few best practice strategies, meeting needs of varying teacher learning preferences, making practices more public, continue offering collaborative structure, actionable feedback, book studies or action teams, 'grade-alike' time for alignment, focus on high impact strategies, collaborative teaching labs.

Superintendent Colpitts announced the passing of DMIS School Counselor Ellen Hoefler and extended sympathy from the District, collectively, to Greg and the girls, indicating they are in our thoughts and prayers.

**Consent Agenda:** Motion by Lembezeder, second by Vaske, to approve the consent agenda as presented. Motion passed 5-0.

1. Financial Reports of District
2. Personnel
  - a. Resignations
    1. Cindy Bell, Girls' Varsity Basketball Asst., WDHS
    2. Kendra Briggs, Asst. MS Girls' Track, DMIS
    3. Kendra Briggs, Cross Country, DMIS
    4. Kendra Briggs, Special Education Teacher, DMIS
    5. Jennifer Cartee, 9<sup>th</sup> Volleyball, WDHS (accept resignation pending finding of suitable replacement)
    6. Abby Green, Sophomore Volleyball, CHS
    7. Libby Kluesner, Girls' Soccer Asst., WDHS
    8. Ken Kurt, Girls' Tennis, WDHS
    9. Josh Lucas, Girls' Tennis Asst., WDHS
  - b. Employment
    1. Molly Koelker, .5 FTE Elem. Teacher, CES, \$23,226.00
    2. Amy Ostwinkle, Mentor/Model Teacher, \$4,000.00
3. Out of State Travel
  - a. WDHS FFA to Indianapolis, IN National FFA Leadership Conference Oct. 18-22
4. Policy Revisions 2nd Readings
  - a. Waiver of first reading and approval of second reading of Policy 904.1 Transporting Students in Private Vehicles
5. Equipment/Fund Raising Project Requests
  - a. Laptops bid
6. Resolutions – None

**Old Business: None**

**New Business:**

1. Approve Handbooks: Motion by Vaske, second by Tilson to approve the Athletic and Elementary handbooks. Superintendent Colpitts indicated this is an annual approval with minor changes to the handbooks reflecting policy language updates. Motion passed 5-0.
  - a. Athletic
    1. Coaches
    2. Parent-Athlete
  - b. Elementary
2. Naming of Bank Depositories. Motion by Tilson, second by Lembezeder to approve the following bank depositories for the 2016-2017 school year. Motion passed 5-0. Business Manager Mark Frasher indicated Iowa law requires annual approval of bank depositories.

American Trust & Savings Bank	\$5,000,000
Citizens State Bank	\$5,000,000
Community Savings Bank	\$5,000,000
Dubuque Bank & Trust	\$25,000,000
Fidelity Bank & Trust	\$30,000,000
Iowa Schools Joint Investment Trust	\$5,000,000
Ohnward Bank & Trust	\$5,000,000
3. Set Public Hearing Date (August 8<sup>th</sup>) for Peosta Elementary Project. Motion by Pape, second by Vaske to set the public hearing date for the Peosta Elementary Project for the August 8, 2016 Board meeting. Motion passed 5-0. Director of Maintenance and Transportation Bob Hingtgen indicated the proposed 17,500 square foot addition will include a cafeteria, six classrooms, a restroom and a couple of small meeting rooms. Bids for the project are due July 26<sup>th</sup> at 2:00 p.m.

